

EVERWIN VIDHYASHRAM

24.02.2020 ENGLISH T.T STD:II

I. Letter Writing 10 Marks

Write a letter to your class teacher asking  
for leave

Date :

From,

Name

Everwin Vidhyashram

Kolathur

Chennai - 82

To

The class Teacher,

Everwin Vidhyashram

Kolathur

Chennai - 82

Respected Madam,

As I am running high

temperature, I am unable to come to  
school. So, I request you to kindly accept  
my absence and grant me leave for three  
days \_\_\_\_\_ to \_\_\_\_\_.

Thanking you,

Yours obediently,

\_\_\_\_\_.